



Tennessee Press Association Foundation, Inc. NIE Funding Designation and Donor Form

Funding Designation

Please fill out this form and enclose it with your check.

Date: _____

Enclosed is my tax-deductible contribution of \$ _____ in support of the Newspaper in Education program.

Please list the newspaper(s) or organization(s) to which the funds should be disbursed below.

Newspaper or Organization

Contact person and phone number

Address

City/State/Zip

Special Instructions

Tennessee Press Association Foundation, Inc. is a nonprofit 501(c)(3) charitable organization. Federal ID number 62-6136558. Your gift is tax deductible to the full extent provided by law. We do not disclose information that you provide us, such as your name, address, e-mail address, or telephone number, to any outside companies except for the use of completing a donation transaction that you initiate. In the event any TPA member newspaper is intended to share in the gift, any representatives of that newspaper or its parent company who are on the TPAF board will be asked to recuse themselves from deliberation and voting on action related to the gift. TPAF reserves the right to charge a 5% administrative fee per designation, not to exceed \$50.00.

Donor Information

Name

Organization

Address

City State Zip

Phone

E-Mail

Please write your name as you would like your name listed in recognitions:

_____ or is it Anonymous?

**Make your check payable to and mail this form to:
Tennessee Press Association Foundation, Inc.
412 N. Cedar Bluff, Suite 403, Knoxville TN 37923**

For questions or comments, please contact Carol Daniels at (615) 585-0965 or email to cdaniels@tnpress.com

Tennessee Press Association Foundation, Inc. acknowledges receipt of a contribution from the above-mentioned in the amount of \$ _____. No goods or services were provided in exchange for this contribution.

TPAF Representative Signature: _____ Date: _____

Instructions for the newspaper's NIE program coordinator:

1. Make sure the donor form is complete.
2. Mail the form with the donor's check to the TPAF Foundation.

**Make sure the check is payable to the TPA Foundation and mail both forms to:
Tennessee Press Association Foundation, Inc.
412 N. Cedar Bluff, Suite 403, Knoxville TN 37923**

3. If you wish immediate disbursement of the funds to your newspaper, please indicate by checking the appropriate below. Otherwise, the funds are placed into a Tennessee Press Association Foundation investment account and will be released upon your newspaper's future request.

This newspaper requests immediate disbursement of the donated funds in the amount of \$_____.

Please mail the check to:

Attention: _____

Newspaper: _____

Address: _____

City/State/Zip: _____

OR

This newspaper requests the Tennessee Press Association Foundation to hold the donated funds until this newspaper makes a future request for the funds.

Please indicate one of the options above and sign then sign this request and mail to the Tennessee Press Association Foundation.

Newspaper Representative (printed name): _____

Signature: _____ Date: _____

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